First Time using the Smartweb portal?

- Visit _____ and click SMARTWeb.
- Select the BANNERWEB tab, at the top of the page.
-

(__Before you register for classes each semester, contact your advisor so you know what classes you need!__)

- Click *SMARTWeb*. To access *BANNERWeb*, click the *BANNERWeb* Tab.
- You will then be prompted to sign-in using your Augusta Tech email address and password.
- Select *Student Services & Financial Aid.*
- Select *Registration.*
- Click *Add/Drop Class.*
- Verify mailing address and phone number and click
- _____and click   *Note: Eligible students may authorize their HOPE and/or Pell Award to pay tuition and all applicable fees; if you do not click to authorize, your aid will not pay your tuition and fees.*
- Select the appropriate
- Click
- Click   to search for classes.
- Click your   type in   (optional) and select your

- Click   to view list of courses.
- Look for classes with available space, and to select the class(es) you wish to enroll in.
-                    beside the class(es) you want to register for.
- Click
-

- Select
- Click
- Click
- Select the appropriate
- Click   to view your schedule.
-          and select   to print your schedule.

- Select
- Click
- Click
- Click   to view your tuition and fee charges and financial aid (if applicable).
-          and select   to print your bill/receipt.